

SULTAN HANAFI ROYAL SCHOOLS <u>CAREER POLICY</u>

1:0 INTRODUCTION.

At Sultan Hanafi Royal Schools (SULTAN), we believe that learners' future careers are crafted out of their experience, progress and achievements in learning and work. We therefore consider it as a responsibility to ensure that all our learners especially ages 11 -17 are provided with independence career guidance.

2:0 PURPOSE

It is our belief that all young people who passed through our schools and parents will need advice, guidance and support in working towards and planning for the future after leaving our school. Therefore, this policy aims at-:

- Equipping all our learners with knowledge and skills to make right choice of career
- Encouraging our learners to make ambitious and informed choices about future career pathways.
- Providing well-rounded experiences that help to develop right attitudes, attributes and behaviours needed for a successful transition into the world of work
- Equipping our learners employability skills and study skills needed for success
- Creating awareness of career opportunities available locally and globally
- Raising aspirations and broadening horizons of learners on job prospects

3:0 SCOPE

These guidelines provide clear messages to parents, educators, mentors, school management, governing body and prospective partners in the fields of labour and employment on how our students can develop skills, values, behaviours and ambitions they need for life

4:0 POLICY

A highly successful career guidance entails a collaboration between the home and the school. This policy highlight the shared responsibilities between the school and parents.

4:1 PROVISION

- Periodic career guidance counselling sessions
- Annual Career Guidance Day
- Occasional Role Mentor career Talks
- Visitation and experience of work places

- Provision of Career Corner in the school library
- Attendance of Career/Trade Fairs
- Guiding & monitoring University/Career choices
- Partnership with business and vocational enterprises
- Practical apprenticeship of our students during long vacation

4:2 PARENTS RESPONSIBILITIES

- Creating a strong –mature parent-child relationship
- Habitually giving non-judgmental listening to the child
- Helping to identify child's strengths and weaknesses
- Setting realistic expectations on careers
- Aiding not dictating decision-making process
- Avoiding placing undue pressure on the child
- Instilling positive self-belief in the child
- Offering overwhelming support and encouragement through the child's career journey
- Bringing their own network to connect the child/school to professionals

5:0 CONCLUSION

The correct and final interpretation and implementation of this policy is the sole responsibility of the Principal, management and the guidance counselling unit of the school

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DATE OF NEXT REVIEW	July 2025